

## Preaching Preparation

This must be written in English, single-spaced, and be presented in the format of this outline.

1. Liturgical event (Sunday, Holy Day, other):
2. Community being addressed (name, place, date). What is happening with this community to whom you are preaching? Are there local, national, or global issues that need to be addressed? (engaging the listeners' world in light of Sacred Scripture)
3. Liturgical context: Where does this liturgy fit within the context of the liturgical year? Do you need to be sensitive to those preparing for sacraments or receiving sacraments or special ministries or blessings (for example: baptism, confirmation, quinceañera, catechists) during this liturgy, or to a special diocesan or parish concern at this time?
4. Lectionary: Cycle \_\_\_\_ Year \_\_\_\_ (or list of lectionary selections for non-Calendar occasions; other exceptions must be approved by the director)

There must always be four readings: Old Testament (unless the lectionary specifies otherwise), Psalm, New Testament, Gospel.

In a separate document titled Lectionary Readings present the full texts of the Scripture readings, including the Psalm. If you are considering reflecting upon a prayer from that liturgy, give it also at the end. These may be given in Spanish if the director has given permission for the homily to be in Spanish. (This document has its own page numbers.)

Meditate upon these Scripture readings. Make a note for yourself on the fruit of your prayer.

At this point do your Scriptural exegesis in a separate document (Preaching Exegesis), following the Preaching Exegesis guideline. (This document has its own page numbers.)

5. Identify any liturgical, theological, or pastoral issues that need to be addressed in the homily. Provide brief key insights about those issues.
6. Focus (your main point, unifying theme, gravitational point -- in one sentence)
7. Function (in a sentence or two, what you are inviting the community to be or do)
8. Line of thought: briefly give in outline form the structure or plan of your preaching text.